

**DEPARTMENT OF ENGLISH AND OTHER INDIAN & FOREIGN
LANGUAGES
SCHOOL OF APPLIED SCIENCES AND HUMANITIES**

CIRCULAR

Date: 22.11.2025

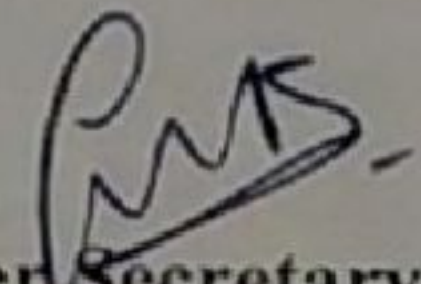
Department of English and Other Indian & Foreign Languages is going to conduct Board of Studies (BoS) meeting for the I. B.Tech. (TEC and EPCS courses), II. B. Tech (PC), III B. Tech (SS Lab) B.Sc. (TEC and EPCS courses), and M. A. English programs on **06.12.2025** from 10.30 AM in blended mode. at HoD Cabin, 1st Floor A Block. All the members are requested to make it convenient to attend the meeting.

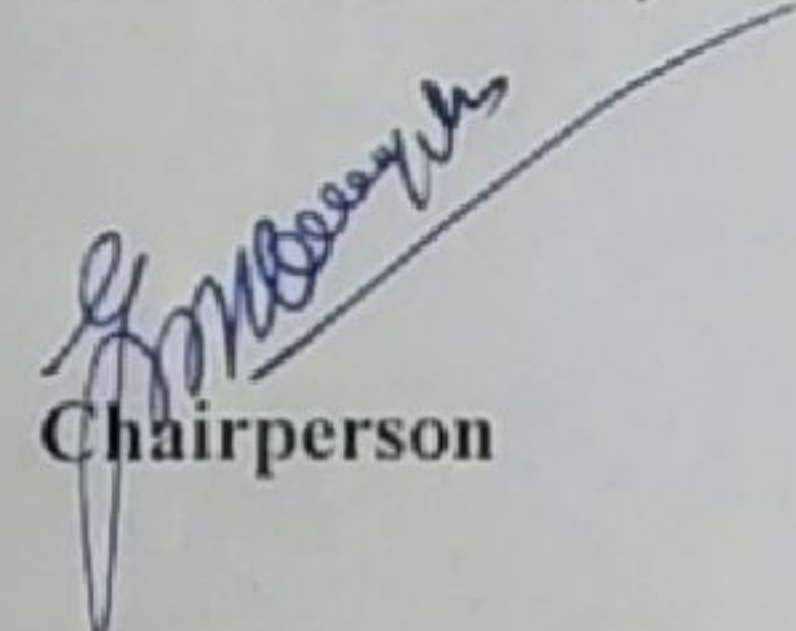
The members are

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|---|--------------------------------|
| 1. Dr. Gomatam Mohana Charyulu, Professor and Head, EOFL, VFSTR | - Chairperson |
| 2. Prof. K Venkat Reddy | - External Member (Academic) |
| 3. Prof. Shrimathy V | - External Member (Research) |
| 4. Dr. Nakul Kundra | - External Member (Academic) |
| 5. Mr. G. Avinash Raman | - External Member (Industry) |
| 6. Prof. A. Sharada | - Internal Member |
| 7. Dr. Sasi Ratnakar | - Internal Member |
| 8. Dr. Baiju Krishnan | - Internal Member (Off campus) |
| 9. Dr. Al Mamun Sarkar | - Nominee (Dean-R&D) |
| 10. Dr. K V B Ravindra Babu | - Nominee (Dean-SASH) |
| 11. Dr. G. Nageswara Rao. Associate Professor, EOFL | - Member Secretary |

Agenda of the BoS Meeting:

1. To discuss and finalize the curriculum structure and credits distribution of I.B. Tech, TEC and EPCS, and M.A. English Programmes for the regulation 2025 (R25-C25).
2. To discuss and finalize the elective courses list of M.A. English Programme for the regulation R25-C25.
3. To discuss about the SDG and IKS components in the syllabus.
4. To approve the R25-C25 curriculum, syllabus and assessment schemes of B.Tech. and M.A. English Programmes and recommend to the Academic council.
5. To analyse the results of formative & summative assessments and the correlation between formative & summative assessments and between theory & lab marks.
6. To analyse the feedback collecting from all the stake holders and recommend the necessary changes in the curriculum to BoS.


Member Secretary


Chairperson

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 LANGUAGES**
SCHOOL OF APPLIED SCIENCES AND HUMANITIES

Date: 06.12.2025

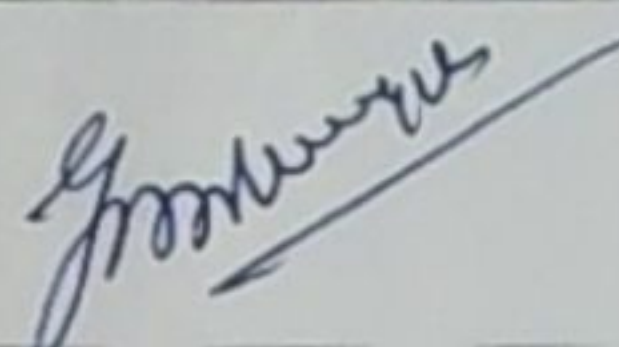
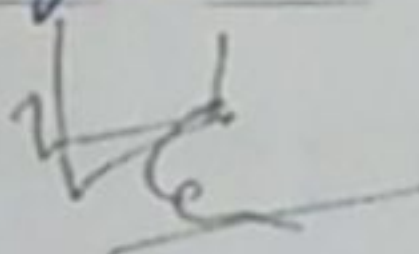
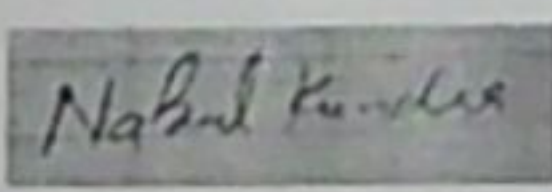
Minutes of Board of Studies Meeting

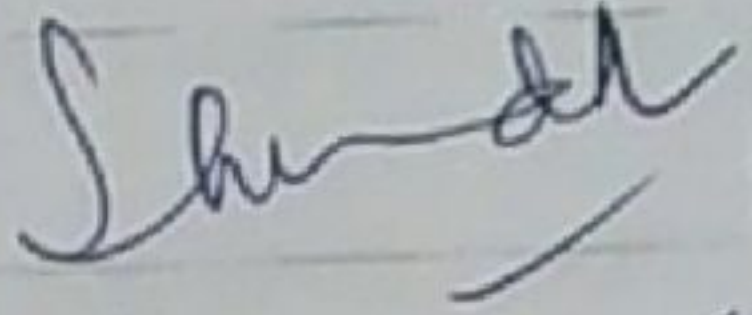
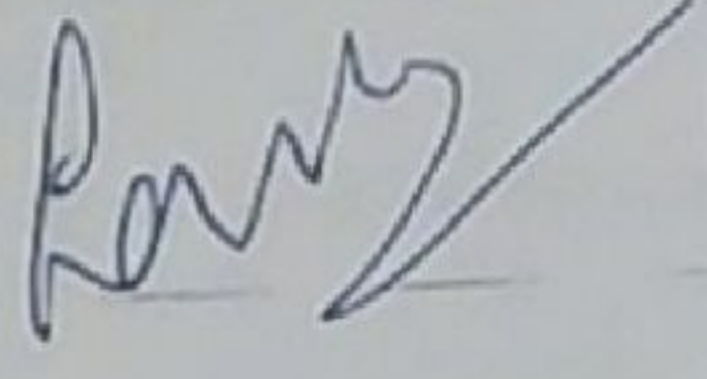
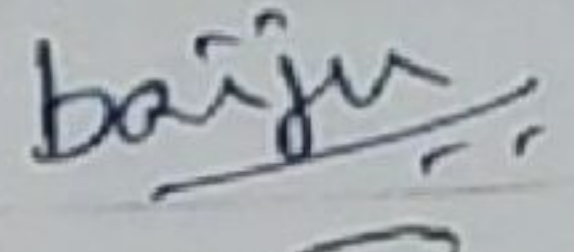
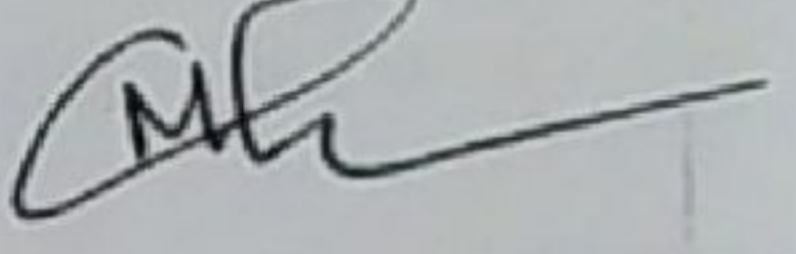
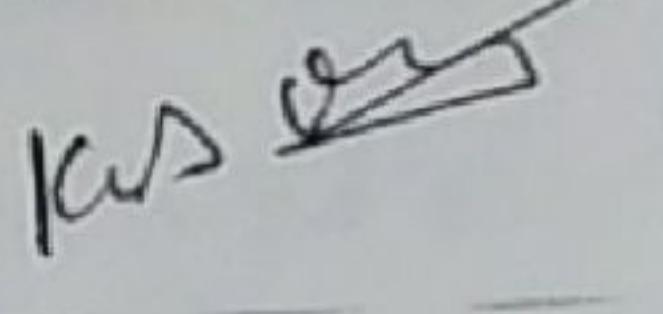
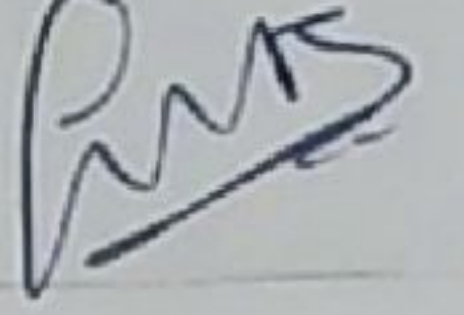
Board of Studies (BoS) meeting of I. B.Tech. (TEC and EPCS courses), II. B. Tech (PC), III B. Tech (SS Lab) B.Sc. (TEC and EPCS courses), and M. A. English programs was conducted on 06.12.2025 in blended mode from 10.30 AM to 5.00 PM. HoD Cabin, First floor, A Block, VFSTR
 This is the link to join in the meeting <https://meet.google.com/wuy-cvcz-wrd>.

Agenda of the BoS Meeting:

1. To discuss and finalize the curriculum structure and credits distribution I. B.Tech. (TEC and EPCS courses), II. B. Tech (PC), III B. Tech (SS Lab) B.Sc. (TEC and EPCS courses) for the regulation upcoming semester 2025-26 (R25-C25).
2. To discuss and finalize the elective courses list of M.A. English Programme for the regulation R25-C25.
3. To discuss about the SDG and IKS components in the syllabus.
4. To approve the R25-C25 curriculum, syllabus and assessment schemes of B.Tech. and M.A. English Programmes and recommend to the Academic council.
5. To analyse the results of formative & summative assessments and the correlation between formative & summative assessments and between theory & lab marks.
6. To analyse the feedback collecting from all the stake holders and recommend the necessary changes in the curriculum to BoS.

The following members were present either thorough offline or online.

S.No.	Name and Designation of the Member	Position	Signature
1.	Dr. Gomatam Mohana Charyulu, Professor and HoD, Dept. of EOFL, VFSTR	Chairperson	
2.	Prof. K Venkat Reddy, Professor, Dept. of Training and Development, The EFLU, Shillong.	External Member (Academic)	
3.	Prof. Shrimathy V, Professor and HoD, Department of English, Anna University, Chennai, Tamilnadu.	External Member (Research)	
4.	Dr. Nakul Kundra, Associate Professor English and Modern European	External Member (Academic)	

5.	Languages, University of Allahabad. Dr. G. Avinash Raman, HR, SAP, Hyderabad.	External Member (Industry)	
6.	Prof. A. Sharada, Professor & Dean, International Students, VFSTR	Internal Member	
7.	Dr. Sasi Ratnakar, Associate Professor, Dept. of EOFL, VFSTR.	Internal Member	
8.	Dr. Baiju Krishnan, Assistant Professor, Dept. of EOFL, (Off-Campus) Hyderabad	Internal Member (Off campus)	
9.	Dr. Al Mamun Sarkar, Assistant Professor, Dept. of EOFL, VFSTR.	Internal member (Dean-R&D Nominee)	
10.	Dr. K V B Ravindra Babu, Associate Professor, Dept. of EOFL, VFSTR.	Internal member (Dean-SASH Nominee)	
11.	Dr. G. Nageswara Rao, Associate Professor, (BoA) Dept. of EOFL, VFSTR	Member Secretary	

The following member has taken leave of absence:

1. Dr. G. Avinash Raman

Proceedings:

Dr. G. Nageswara Rao, Member Secretary, initiated the meeting by warmly welcoming the members and introducing the external experts to the internal members. The Chairperson, Dr. G. Mohana Charyulu, Professor and Head, Department of EOFL, VFSTR, presented the salient features of the NEP 2020-compliant Regulation R25-C25, emphasizing a learner-centric approach through continuous learning and continuous assessment. He also discussed the proposed syllabus for I. B.Tech. (TEC and EPCS courses), II. B. Tech (PC), III B. Tech (SS Lab) B.Sc. (TEC and EPCS courses), and M. A. English programs.

The following points were discussed in the BoS meeting:

1. Regulation R25-C25.
2. Curriculum structure with credits, credits distribution (L-T-P-SL).
3. Significance of self-learning (SL)
4. 2 Modules, Module-1 is fundamental with 2 units and Module-2 is fundamental with 2 units.
5. Assessment methods (Formative & Summative).
6. Grading Schemes.
7. Open Elective courses.
8. Information related to NPTEL courses for the Academic Year 2025-26.
9. Creative work-in-Liu-Course work
10. SDG Mapping and incorporation of IKS components
11. Programme Outcomes of M.A. English
12. About the feedback collecting from all the stake holders of the university

The following are the observations:

1. Minor restructuring has taken place in the curriculum which is oriented towards continuous learning and assessment based on Module structure.
2. R25-C25 curriculum structure including list of professional core, open elective, NPTEL courses of B. Tech and M. A (English) programmes. (**Appendix - I**)
3. The curriculum is encompassing the courses that enable employability or skill development, provided in **Appendix - II**.
4. Total average percentage of syllabus revised was **15%** compared to previous curriculum provided in **Appendix - III**.
5. The minor changes are made in the content of some of the courses.
6. **Indian Knowledge System (IKS)** components are incorporated in the relevant courses and the details are mentioned in **Appendix - V**.
7. The courses in the curricula are mapped with the **Sustainable Development Goals (SDG)** and the mapping details are provided in **Appendix - VI**.
8. Feedback from various stakeholders are incorporated appropriately in the R25-C25 curriculum.

The following improvements are suggested: (Action Points)

The following discussion and suggestions were recorded during the Board of Studies (BoS) meeting organized in the Department of EoFL.

1. Prof. Srimathy Venkata Lakshmi felt that the syllabus of Basics of Literary Studies in M.A. English little bit vast as it was in the I sem I year. She directed to reduce some of the components in it.
2. Prof. K. Venkat Reddy recommended that some of the technical topics could be incorporated in the course *A Course on Technical Writing*.
3. Dr. Nakul Kundra expressed his approval to the concept of including Self-learning dimension along with the existing LTP structure.
4. The course in which writing skills for media were discussed, Dr. Reddy suggested to adopt a more relevant and focused title for course as the term media has a wider coverage including advertisement, websites, pamphlet writing, blogging etc. The Chair proposed to use the expression "Writing for News Media" which was approved by the experts.
5. Dr. Nakul Kundra opined that the English texts suggested for II year I Semester were good.
6. In the case of EPCS, experts suggested that steps to ensure overall comprehension should be explored. The sequence of LSRW should be altered to LRSW.
7. External members suggested to create more awareness about IKS to the faculty members by conducting either department workshops or institute level workshops.

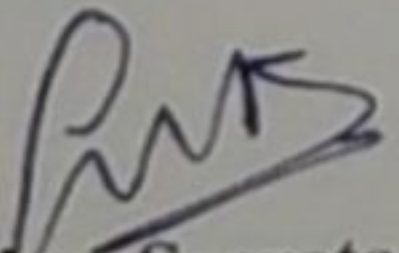
Having discussed the points, the BoS meeting was concluded with the thanksgiving remarks by the Chair, Prof. G. Mohancharyulu, Prof. A. Sharada and Dr. G. Nageswara Rao.

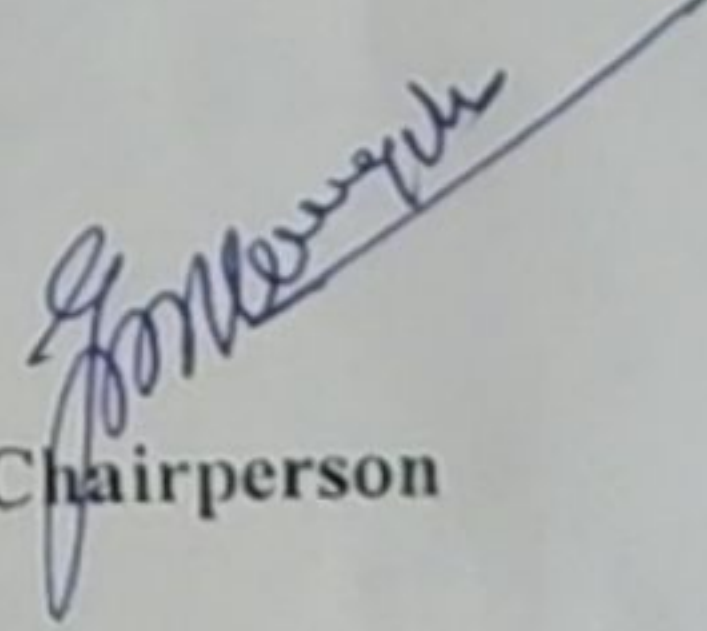
Sl.No.	Suggestions	Action Taken
1	The syllabus of "Basics of Literary Studies" should be reduced as it seems a bit vast and difficult to deliver within a semester.	According to the experts' suggestion, some of the topics were removed in the course Basics of Literary Studies.
2	Some of the technical topics could be incorporated in the course <i>A Course on Technical Writing</i>	As per the suggestions of experts, the following topics - Digital and Online Technical Writing, AI and Digital Tools for Technical Writing have been incorporated in the course <i>A Course on Technical Writing</i>
3	External members suggested to create more awareness about IKS to the faculty members by conducting either department workshops or institute level workshops.	It is advised to all the faculty members to complete a course on IKS offered by NPTEL or any other FDP organized by IKS, MHRD, Govt. of India in the fourth coming short vacation.

The following recommendations and approvals are made after the discussion:

1. BoS Members approved the revised regulations, curriculum structure, syllabus, assessment schemes of B.Tech. M.A (English) programmes and it follows based on the NEP 2020.
2. The courses offered for B. Tech and M.A (English) Programmes for the regulation R25-C25 are approved.
3. Programme Outcomes of M.A. English.
4. NPTEL courses are approved for the Academic Year 2025-26.
5. SDG mapping and incorporation of the IKS components in the syllabus is approved.
6. Value added courses are approved.

There being no further points for discussion, the Chairperson thanks all the external, internal, invited members and announced that the meeting was concluded.


Member Secretary


Chairperson